Connecticut Treasury's Summer Employment Program

2019 Summer Internship Program - (Non Paid Positions)

The Office of State Treasurer Shawn T. Wooden is accepting applications from highly motivated and qualified college and graduate students for its 2019 Summer Internship Program.

Academic credit may be arranged through an individual's college or university. Positions are based on a 40-hour work week unless otherwise arranged in advance of start date. Placements are limited and the selection process is highly competitive.

General Overview:
The Treasury is responsible for the safe custody of the property and money belonging to the State and manages, borrows and invests all funds on its behalf. The Treasury oversees the investment of the State's pension and trust fund assets; a local government investment pool; unclaimed property; and the assets of the Connecticut Higher Education Trust, Connecticut's 529 college savings program.

The Office of the Treasurer (OTT) provides selected summer interns with a unique opportunity to acquire specialized experience with one or more of its divisions and units, including Cash Management; Debt Management; Pension Funds Management; Second Injury Fund; Unclaimed Property; Business/Management; Communications; External Relations; Information Technology; Legal; and Policy.

Working closely with OTT staff and under the supervision of managers or senior division personnel, interns will acquire valuable knowledge concerning the primary functions and business operations of each core area.

General Qualifications:

Participation is open to matriculating undergraduate or graduate students enrolled at accredited colleges and/or universities where degrees are conferred.

Good academic standing as demonstrated by submission of a certified college transcript. Excellent analytical, verbal and writing skills. The ability to work independently and in multi- or cross-subject areas is highly preferred.

Preference is given to college or graduate students who are state residents with proof of identification such as a Connecticut driver's license or U.S. passport.

Educational Degree, Field or Course Requirements
Preferred fields of study and/or concentration include, but are not limited to: Accounting; Business;
Communications/Media; Computer Science/Information Technology; Criminal Justice; Economics; Finance; Government; Liberal Arts; Planning; Political Science; Pre-Law/Law; Public Policy and Planning.

**Application Instructions:**
Interested and qualified candidates who meet the above requirements must submit a cover letter identifying areas of interest and resume.
Professional and personal letters of reference are accepted.

[Law Clerk Externship or Internship Position]

**Application Deadline: 5 p.m. close of business, Friday, April 19, 2019**
Submit application by Mail, Email or Fax to:
Office of the State Treasurer
Human Resources
55 Elm Street, 7th Floor
Hartford, CT 06106
Email: ott.recruiting@ct.gov
PH: 860.702.3299
FAX: 860.730.8396