Research Associate

Duties & Responsibilities:
HBS seeks a Research Associate to partner with a faculty member in the Negotiations, Organizations, and Markets Unit on research initiatives focusing on how managers negotiate (influence, lead, motivate) and organize (incentive systems, performance management, organizational structure) in order to create value in their organizations. Duties may include field-based and library-based research, including data collection and analysis.

Research Associates have the potential to work with Harvard Business School faculty on a variety of research projects and may develop intellectual property for HBS in many ways. Research products are most often journal articles, working papers, HBS cases and teaching notes, and books. Duties include: writing, literature reviews, field-based research and interviews, data analysis in a variety of packages, and performing sophisticated research utilizing world-class library.

The RA will report directly to faculty supervisor and administrative manager in the Research Staff Services office. Ideal RA candidates will be comfortable in an environment that requires a high level of independence, intellectual curiosity, and the ability to use discretionary judgment.

Basic Qualifications:
Bachelor’s degree required.

Additional Qualifications:
BA/BS in math, economics, or statistics is preferred. The successful candidate will have excellent research and writing skills, be analytically-minded and possess strong conceptual skills; be at home in an academic environment; work well independently. The ideal candidate will have strong people skills and evidence of outstanding academic achievement.
Proven ability to handle multiple projects simultaneously and to flexibly adapt to changes in priorities; ability to work calmly under deadline pressure, work both independently and as a team member, take initiative; and follow projects through to completion.

Additional Information:
This is a full-time term appointment, beginning as soon as possible through June 30, 2019, with strong potential for reappointment. Preference is given to a 2-year commitment to gain a better grasp and mastery in the subject matter.
Applications will be considered on a rolling basis, a cover letter and resume are required for full consideration. Upon the review of application materials, applicants may be asked to submit a writing sample, transcript(s), and SAT scores.

HBS is not able to provide visa sponsorship for this role.

Interested and qualified candidates are encouraged to submit their application materials to, Andressa Martins, Recruiting Manager at amartins@hbs.edu. Thank you!